The Public Impact Fair: Careers and Resources attracts students from every academic college and school at Purdue University.
Dear Employment and Internships Recruiting Representative,

We invite your participation in Purdue University's Public Impact Fair: Careers and Resources, a premier event dedicated to connecting students with internships and careers that put them on track to have a positive impact upon a large public.

The fair will take place in person on **Monday, September 9, 2024**, from 1 pm to 6 pm, at the prestigious Honors Hall in the John Martinson Honors College.

The Public Impact Fair runs on the first day of Industrial Roundtable, Purdue University's largest career event, which annually attracts over 12,000 students. The two fairs' cooperation extends across a wide range of career fields in public sector and civic engagement organizations. It provides a high profile, dynamic platform for governmental and civic engagement employers to connect with STEM and non-STEM students across all academic disciplines.

To help make students dreams of working in the public sector at the local, state, or federal level, student attendees will also learn about Purdue resources for career readiness, supplemental internship support, and support through scholarships and fellowships.

The Public Impact Fair: Careers and Resources promises to be a transformative experience for both students and employers. It not only bridges the gap between education and the professional world, but equips students with the skills and knowledge to effectively address real-world challenges.

Selected Purdue strengths in preparing Purdue students for the public sector:
- partner institution with the U.S. Department of State’s Diplomacy Lab initiative
- public service meets engineering, science, and technology through the Krach Institute for Tech Diplomacy at Purdue.
- **Purdue Institute for National Security**, an interdisciplinary organization that provides access to Purdue’s defense and research capabilities, talent and world-renowned facilities
- **Center for C-SPAN Scholarship & Engagement** supports and encourages research with the C-SPAN Archives and hosts the Boilers Go to D.C. program, an immersive course that takes students to our nation’s capital to live and learn from experts
- Award-winning **Military Family Research Institute** engages communities and professionals who serve military and veteran families
- **Purdue Policy Research Institute** convenes researchers and policy influencers to catalyze research that influences data-driven policymaking and assessment
- **Purdue Public Policy certificate** prepares students with a deeper understanding of the reach and impact of policy decisions intended to create solutions for today’s most demanding challenges

I hope to make your experience as enjoyable and successful as possible, as ultimately, your attendance makes our fair a success for students. Thank you for choosing Purdue University, and we look forward to your attendance on September 9!

Best regards,

Chloe Roberts, Event Manager, 2024
rober730@purdue.edu
REGISTRATION

Registration for the 2024 Public Impact Fair: Careers and Resources will open on May 1st, 2024. Registration will close on August 19th, 2024.

The in-person format fair will take place on Monday, September 9th, 2024.

The fair will be a traditional walk-up style fair where students may approach a company with no prior scheduling required.

For table set up on the day of the fair, we ask that you bring no floor displays or pop up banners. There will be no extra space beside, behind, or in front of your table to include these items. We ask that you limit your setup to items that will fit on your 36"x66" table.

Prompt action is necessary to guarantee placement.
## Timeline

<table>
<thead>
<tr>
<th>Important Date</th>
<th>Description</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAY 1ST</td>
<td>Registration Opens</td>
<td>Registration link TBD.</td>
</tr>
<tr>
<td>AUGUST 19TH</td>
<td>Registration Closes</td>
<td>Registration ends at 5:00PM.</td>
</tr>
<tr>
<td>SEPTEMBER 2ND</td>
<td>Registration Payment Due</td>
<td>Payment is expected at registration confirmation. If payment is not received by September 2nd, 2024 at 12:00PM ET, then fair registrations may be cancelled and requested booths may be reassigned.</td>
</tr>
<tr>
<td>SEPTEMBER 9TH</td>
<td>Vendor Lunch Reception</td>
<td>HCRN 1055, Innovation Forum 11:30AM-12:30PM EST</td>
</tr>
<tr>
<td>SEPTEMBER 9TH</td>
<td>In-Person Career Fair</td>
<td>HCRN 1066, Honors Hall 1:00-6:00PM EST</td>
</tr>
</tbody>
</table>
PRICING & ADDITIONAL FEATURES

**Federal Government - $300**
- One 36"x66" skirted table and two chairs
- Maximum of Two Representatives
- One Parking Pass per Representative
- One lunch per Representative prior to fair
- Beverages and snacks

**State Government - Fully Subsidized**
(please contact Chloe Roberts for voucher)
- One 36"x66" skirted table and two chairs
- Maximum of Two Representatives
- One Parking Pass per Representative
- One lunch per Representative prior to fair
- Beverages and snacks

**Local Government - $150**
- One 36"x66" skirted table and two chairs
- Maximum of Two Representatives
- One Parking Pass per Representative
- One lunch per Representative prior to fair
- Beverages and snacks

**Large Organization (50 or more members) - $450**
- One 36"x66" skirted table and two chairs
- Maximum of Two Representatives
- One Parking Pass per Representative
- One lunch per Representative prior to fair
- Beverages and snacks

**Nonprofit Organization - $150**
- One 36"x66" skirted table and two chairs
- Maximum of Two Representatives
- One Parking Pass per Representative
- One lunch per Representative prior to fair
- Beverages and snacks

**Small Organization (Less than 50 members) - $300**
- One 36"x66" skirted table and two chairs
- Maximum of Two Representatives
- One Parking Pass per Representative
- One lunch per Representative prior to fair
- Beverages and snacks

---

### ADDITIONAL FEATURES

<table>
<thead>
<tr>
<th></th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Representative (Max 2)</td>
<td>$150</td>
</tr>
<tr>
<td>Electricity at Booth</td>
<td>$50</td>
</tr>
</tbody>
</table>

* MAXIMUM OF 4 REPRESENTATIVES PER IN-PERSON TABLE (2 REPRESENTATIVES ARE PROVIDED IN PACKAGE)

** ELECTRICITY SPOTS ARE OF LIMITED AVAILABILITY AND WILL CLOSE IF CAPACITY IS REACHED
PAYMENT

After registering for the career fair through the link in the Registration section, you will receive an email confirmation within 2 business days with a detailed invoice and payment instructions.

Payment is due by September 2nd, 2024, at 12:00PM EST.

We will be utilizing Purdue Conference's payment processing software; therefore, any questions regarding the payment process can be directed to Erica Wilson at ericaw@purdue.edu.

Note: If payment is not made by September 2nd, 2024, Public Impact Fair: Careers and Resources committee reserves the right to withhold the employer in question from participating in the career fair or seminars.

CANCELLATION AND REFUND POLICY

A full refund will be given if cancellation is made by August 19, 2024 at 5:00PM ET.

Cancellations after August 19, 2024 are non-refundable.

If you have any questions regarding any parts of the registration, please refer them to Chloe Roberts at rober730@purdue.edu.
SHIPPING PACKAGES

Fair Display Shipment Details:
Upon arrival to the fair on September 9th, 2024, your company’s packages will be placed on the table where your representatives will be located. Company packages will be accepted from September 2nd, 2024 to September 6th, 2024. Packages otherwise must be brought by representatives themselves the day of the fair.

Please send career fair materials to the following address:

Public Impact Fair: Careers and Resources
ATTN: Chloe Roberts
John Martinson Honors College
Company: <<COMPANY NAME>>
1101 3rd Street
West Lafayette, IN 479906

NOTE: For packages received after September 6th, 2024, we cannot guarantee that they will be available the day of the fair.
PUBLIC IMPACT FAIR: CAREERS AND RESOURCES COMMITTEE

Rosanne Altstatt
Associate Dean for Community and Engagement, John Martinson Honors College

Chloe Roberts
Events and Programming Manager, John Martinson Honors College

Andrea Langrish
Managing Director, Center for C-SPAN Scholarship and Engagement

Krista Kelley
Senior Operations Manager, Purdue Policy Research Institute (PPRI)

Melissa Gruver
Senior Associate Director, Roger C. Stewart Leadership & Development Department

Madia Bickett
Program Manager, Center for C-SPAN Scholarship & Engagement

Kate Mitsch
Administrative Assistant, Purdue Policy Research Institute (PPRI)

Jannet McCutchan
Senior Administrative Assistant for Career Services, Scholarships, and Program Data, College of Agriculture